



CONFERENCE FACILITY FEATURES

CONFERENCE ROOM 1 (A/B/C/D)

Features:

- Can be set up as one large meeting room (A+B+C+D)
 - THEATRE STYLE (rows of chairs), Accommodates: **210 people** (max).
 - BANQUET STYLE (5 Ft. Round tables), Accommodates: **112 people** comfortably, 120 (max).
- Can be divided into four separate meeting rooms (A, B, C or D).
 - THEATRE STYLE (rows of chairs), Accommodates: **55 people**, in each separate room
 - BANQUET STYLE (5 Ft. Round tables), Accommodates: **32 people**
- Ability to set up as a single, double or triple room as well.

MEETING ROOM 2

Features:

- Accommodates: **25 people** comfortably, in the present U-shape Boardroom style layout

MEETING ROOM 3

Features:

- Accommodates: **12 people** comfortably, Lecture or Board Room style layout

MEETING ROOM 4

Features:

- Accommodates: **12 people** comfortably, Boardroom style layout

MEETING ROOM 5

Features:

- Accommodates: **12 people** comfortably, Boardroom style layout

ATRIUM

Features:

- THEATRE STYLE (rows of chairs), Accommodates: **180-240 max people** comfortably
- BANQUET STYLE (5 Ft. Round tables), Accommodates: **150 – 180 people** (max).
- Contains No Audio/Visual equipment. This would be outsourced to our preferred AV/Sound provider.

Each meeting room contains audio/visual equipment (excluding the atrium). This includes a built-in projector and screen, wireless internet and conference phones are available.

CATERING

Catering is available in all rooms, from snacks to continental breakfasts to sit-down dinners (through MIP Preferred Catering Services). You are welcome to contact them directly.

*To attain more information or a quotation on room rental please e-mail:
conferences@mcmasterinnovationpark.ca or phone 905-667-5506*